

# **sportscotland**

## **Council Meeting**

Minutes of the Council Board Meeting held at Inverclyde on Wednesday 29 August 2018 at 09:00am.

### **Present**

#### **Members**

Mr M Young, Chair  
Mr D Cameron  
Miss H Ousta  
Mrs C Riddell  
Professor L Robinson  
Mrs S Sandilands  
Miss K U'ren  
Mr G Walker  
Ms F Wood

### **In Attendance**

#### **Council Officers**

Mr S Harris, Chief Executive  
Mr S Ogg  
Mr M Roberts  
Mr M Whittingham  
Mr N Cobb  
Mrs K McCheyne  
Mr B Fleeting  
Mr J Lunn  
Mrs J Lynn  
Mr D Williamson  
Ms P Horton  
Miss L Cook

#### **Scottish Government**

Mr J FitzPatrick MSP, Minister for Public Health, Sport and Wellbeing  
Mr D Grieve

## Welcome

The Chair welcomed everyone to the meeting. He commented on the very enjoyable and informative strategic discussion held the evening before. This had focused on the Corporate Planning Process.

## Business

### 1 Apologies for Absence

- *Apologies were noted from Mr C Grant and Professor C Mahoney (for both the 28 August strategic discussion and the 29 August Board meeting).*

### 2 Declarations of Interest

- *No interests were declared in the agenda items.*

### 3 Minutes of Meeting held on 20 June 2018

- *The minutes of the Board meeting held on 20 June 2018 were approved as a true and accurate record.*

### 4 Matters Arising

None.

### 5 Chair's Report

The Chair highlighted the paper from **sportscotland** (appendix one) which was submitted to the UK Sport Board as part of their consultation for the Paris Cycle, this was well received by Board Members.

The Chair noted that although the European Championships were a success, he believes that in future **sportscotland** should be much more involved in deciding which sporting events are brought to Scotland. An initial discussion has taken place with Event Scotland regarding future working between **sportscotland** and Event Scotland.

The Chair announced that Professor Robinson will be resigning from the Board and attending her last Board meeting in October. The Chair thanked Professor Robinson for all her input over the years.

The Chair announced that Alan Grosset, who previously sat on the Board from 1984 to 1992, and for most of this time he served as Vice Chairman has passed away. The Chair expressed his appreciation for all the work Mr Grosset had done in supporting **sportscotland** and Scottish sport over the years.

- *The Board noted the Chair's Report.*

## 6 Executive Management Report

Mr Harris highlighted that Sir Hugh Robertson has been appointed Chair of Camelot UK Lotteries Limited.

Mr Harris noted that the Sports Development team are working with different local authorities to gain an understanding of their priority areas. This is a stronger way of partnership working and will create a more customised partnership approach to each local authority.

Mr Harris also highlighted that a development meeting took place between **sportscotland** and the Scottish Rugby Union to discuss the value that can be added beyond investment by **sportscotland** staff, in a move to develop a stronger working relationship. Mr Harris also updated that **sportscotland** is working with the SQA to develop a more accessible and cost effective system for coach education in Scotland.

Mr Harris highlighted that the investment in “Transforming Scottish Indoor Tennis” fund is now open and **sportscotland** will be heavily involved in the investment decision making process.

Mr Harris updated that since writing his report Badminton Scotland have now issued an advert for the vacant CEO position. Keith Russell has been appointed as the interim CEO and **sportscotland** will be involved in the recruitment process for the permanent role.

The Board discussed the Minister’s letter to The Daily Mile Foundation. Mr Grieve explained that it was a letter to clarify the Scottish Government’s relationship with The Daily Mile Foundation. The Chair highlighted that the UK Sport Board have been discussing the possible ethical issues associated with the INEOS sponsorship of the Daily Mile Foundation.

➤ *The Board noted the Executive Management Report.*

## For Discussion

### 7 High Performance Review

Mr Whittingham presented on the 2018 PyeongChang Winter Olympics and Paralympics, the Gold Coast 2018 Commonwealth Games, and the 2018 Glasgow European Championships.

➤ *The Board welcomed the presentation.*

### 8 Corporate Plan Discussion

The Board reflected on the previous night’s discussion and agreed that good progress is being made.

➤ *The Board noted the progress being made with the corporate planning process.*

### 9 2018-19 Business Plan Quarter 1 Review

Mr Ogg highlighted the planned budget spend is £9.1m behind schedule. This is mainly due to partners not returning investment documentation timeously. These issues will be resolved early in Q2. Mr Ogg also highlighted that the annual budget is showing a decrease of £4.33m due to the Lottery income being £1m lower than originally anticipated, as well as the Government’s £3.4m underpin having not yet been confirmed the budget reductions illustrate the areas of investment that will not be delivered in the event of those budgets not being available.

Members engaged in a detailed discussion of key principles surrounding the offer from the Scottish Government of the £3.4m underpin. Board members were clear that the final budget approved by the **sportscotland** Board at the beginning of the financial year was made on the understanding that the lottery underpin would be made available should there be a lottery income shortfall. Members were very clear that their understanding of the offer made was that it was not conditional on the creation of a suitable business case. Following this discussion members agreed that the issue required to be resolved in time for the October Board meeting and asked Mr Grieve and Mr Harris to accelerate the dialogue. Should the matter not be resolved then the Executive Team would be asked to review the budget and recommend where budget cuts would be made along with a clear assessment of the negative impact on partners. Mr Grieve reaffirmed that the Minister was very clear that the resources should be available to **sportscotland** and he hoped the process would be concluded within the next few weeks.

➤ *The Board noted the report.*

## 10 **2017-18 Annual Data: Active Schools and Community Sports Hubs**

Ms Horton presented the national Active Schools and Community Sports Hub monitoring reports for 2017/18, covering the academic year 2017/18, running from August 2017 to July 2018.

The Board discussed several topics raised in the report including working with education on engaging parents in the life of the school. A meeting with the National Parent Forum will be scheduled in the future to discuss potential partnership working.

The Board also queried if there was anything we could do regarding the gender imbalance in coaching. Mr Lunn assured the Board that measures were being taken to try and correct the imbalance through the UKCC and other programmes. This will be a long-term area of work.

➤ *The Board welcomed the presentation and discussion on the research.*

**The Chair welcomed Mr FitzPatrick, the Minister for Public Health, Sport, and Wellbeing.**

## **For Decision**

### 11 **sportscotland Investment Outcomes (SGB's)**

Mr Lunn presented the refreshed investment outcomes paper focusing on SGB's. The Board discussed the proposals in detail.

➤ *The Board approved the updated SGB Investment Outcomes.*

### 12 **Recognition of Sporting Activities and National Governing Bodies – De-recognition of UK Dodgeball**

Mr Roberts noted that following discussion between the Home Country Sports Councils and UK Sport a review of UK Dodgeball was carried out. The review findings recommended that the governing body be de-recognised.

➤ *The Board agreed to the derecognition of UK Dodgeball.*

### 13 **sportscotland Group Annual Accounts for the year ended 31 March 2018**

- 14 **sportscotland Group Draft Auditors' Report and Letter of Representation**
- 15 **sportscotland Lottery Fund Annual Accounts for the year ended 31 March 2018**
- 16 **sportscotland Lottery Fund Draft Auditors' Report and Letter of Representation**

Mr Cameron reported that the Audit and Risk Committee had met on 22 August 2018 and had been through the accounts in detail with the external (Audit Scotland) and internal auditors (BDO). He noted the input made by Mr Cobb and his team in the preparation of the accounts. Audit Scotland had identified no major issues. However, just before the Audit and Risk Committee met and after the audit had been completed an issue regarding the pension valuation had been identified, something which had affected a wide range of public bodies. This concerned a new actuarial assumption having been introduced, this was noted on page 79 of the Accounts. The impact of this new assumption was expected to be determined on 7 September. Mr Cameron confirmed that the Committee was satisfied with management responses to all the audit recommendations and content with the process, validity and accuracy of the accounts. On the basis of all of the above, the Committee recommended that the Accounts package should be approved by the Board and sign-off by the Chair and Chief Executive.

➤ *The Board formally approved the Group Annual Accounts and Letter of Representation and the Lottery Fund Annual Accounts and Letter of Representation.*

## **For Information**

- 17 **Health and Safety 2018 Annual Report**

Mr Ogg introduced the report and noted that an external view had been sought this year to review **sportscotland's** current Health and Safety arrangements to ensure that they were fit for purpose and met all relevant legislation. The outcome of the review once enacted will help ensure greater consistency across all **sportscotland** sites. The Board agreed that all sites welcomed the approach being taken. Mr Ogg also noted that the National Centres will form their own Health and Safety Committee which will report to the Trust Board.

- 18 **sportscotland Group Draft Auditors' Report and Letter of Representation**

Noted and taken as read.

- 19 **The Scottish Sports Council Trust Company Annual Report and Financial Statements for the year ended 31 March 2018**

Noted and taken as read.

- 20 **The Scottish Sports Council Trust Company Scott Moncrieff Audit Findings for the year ended 31 March 2018**

Noted and taken as read.

- 21 **Communications update**

Noted and taken as read with the Board providing positive feedback.

- 22 **Annual Review – Summary of Progress 2017-18**

Noted and taken as read.

**23 Any Other Business**

None.

**24 Date of Next Meeting:** Tuesday/Wednesday: 30/31 October 2018, Inverclyde National Centre.

There being no further business, the Chairman closed the meeting and thanked everyone for attending.

**ACTIONS**

<b>Agenda Item</b>	<b>Responsible Officer</b>	<b>Planned Action</b>	<b>Actions Taken</b>
9	Mr Harris	Agreement with Scottish Government to access the £3.4m Lottery underpin	