SGB Messaging and Considerations

- SGB should inform clubs to consistently use the same club name follow a naming convention appropriate as for other areas in for their sport. This is to eliminate the risk of clubs securing club names which is not on their governing documents and also to cater for multi sports clubs and clubs where section /teams operate autonomously form an umbrella organisation e.g.

    - Anytown Multi Sports Club – Junior Bowling Section

    - Anytown FC - U16

- Use club allocated email where possible as opposed to a personal email.

- Complete all the self-assessment questions before progress to the action plan.

- Don't enter sensitive or personal identifiable information.

- Encourage clubs to have more than one person working on the Tool and taking forward actions.

- Queries about completing the tool, users should refer to the FAQs in the first instance then their SGB.

- For technical Issues e.g., links or functionality not working, report these to cwps@children1st.org.uk with the following information:

    - Hardware device being used e.g. Tablet, Desktop, Mobile Phone.

    - Brand of device e.g. Apple, Windows, Android.

    - Operating system and version, if possible, e.g., Windows OS, Mac OS, Chrome OS.

    - Browser and version e.g., Edge, Firefox, Safari, Chrome, Opera.

    - A screenshot of the page when the issue occurs, please try and include the web page address (URL) in the picture.

    - A screenshot of the page before the issue occurs.

    - A description of the before and after events that caused the issue.

    - Please provide the web page address's (URL's) related to the before and after events.